



## *eCounty Lines*

September 26, 2017

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## Special Session Begins Monday with No County Impacts in Play



By *Gini Pingenot*

On **Monday (October 2, 2017)**, Colorado’s General Assembly will convene to address an oversight in SB17-267 that is financially impacting the Regional Transportation District (RTD) and the Scientific Cultural and Facilities District (SCFD). In accordance with section 9, article IV of the state constitution, the Governor may convene the legislature but “no business shall be transacted other than that specially named in the proclamation.” Governor Hickenlooper’s proclamation (also known as the Governor’s “call”) implores the legislature to “codify that retail marijuana sales are subject to sales taxes levied by certain special districts and other limited purpose governmental entities [think RTD and SCFD].” A copy of the Governor’s call is attached to *eCounty Lines*.

The special session is expected to last 3-4 days. The actual length, however, is determined by the General Assembly, not by the Governor. Bill limits and deadlines for introduced bills are typically set by House and Senate Leadership and all constitutional provisions [e.g., each bill must have a single subject expressed in the title and cannot change from its original purpose; bills must pass both houses and be presented to the Governor to become law, etc.] concerning bills apply during the special session. Each legislator, in voting for or against a bill, must determine whether he or she thinks there is a rational nexus between the subject of the bill and one or more of the items on the Governor’s call. Ultimately, if there is any question as to whether or not a bill that becomes law adheres to the parameters of the Governor’s call, it can be challenged in court.

CCI staff will remain vigilant during the special session. As of this writing, staff does not anticipate legislation that would impact county government. If that changes, we will be sure to let members know. If you have any questions or concerns about the special session, please contact me at [gpingenot@ccionline.org](mailto:gpingenot@ccionline.org) or 720.255.8941.

*Gini Pingenot is CCI’s Legislative Director.*

### **IMPORTANT NEWS FOR COUNTIES:**

#### **Health Disparities Grants Aimed at Reducing Chronic Disease in Colorado**



The Colorado Department of Public Health and Environment (CDPHE) Office of Health Equity (OHE) has announced the release of the Health Disparities Grant Program (HDGP) for fiscal year 2019-2021 to fund initiatives that reduce chronic disease in Colorado through prevention, early detection, and treatment of cancer and cardiovascular and pulmonary diseases to under-represented populations. In its Request for Application (RFA), HDGP is seeking applications from agencies with existing multisector partnerships to work on systems and policy changes focused on upstream determinants of health. The deadline for application submission is **November 29, 2017** by 5 pm (MST). For details of the funding opportunity and application materials, click [here](#).

## Rocky Mountain PBS Will Air Program on Veterans in Colorado October 19

In August, CCI was contacted by Rocky Mountain PBS for information on how much counties pay their veteran services officers. CCI does not have this information and has since learned that Rocky Mountain PBS will be emailing county veteran service officers directly for this information. Rocky Mountain PBS' program on veteran services will focus on the level of federal, state and county funding that is dedicated to helping Colorado's veterans. The program will look specifically at 1) the needs of aging Vietnam vets and their access to care in rural areas; 2) the use of medical marijuana as a treatment for post-traumatic stress disorder; and 3) the needs of female veterans and how their health needs will be met. The program is titled "Insight with John Ferrugia: Serving Those Who Served" and will air on **Thursday, October 19, 2017** at 7 pm on RMPBS.

## Rural Broadband Access Loan Program Accepting Applications

USDA - Rural Development is now accepting applications for FY 2017 for the Rural Broadband Access Loan and Loan Guarantee Program and will be accepting those applications until **September 30, 2017**. This program provides loans and loan guarantees for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide service at the broadband lending speed (10 down/1 up). For more information, and to review the application guide and form, click [here](#).

## DOLA Division of Housing Accepting Applications for HPAP



The Department of Local Affairs, Division of Housing, is accepting applications for the 2018 Homeless Prevention Activities Program (HPAP). Funded through income tax check-off contributions, HPAP prevents at-risk households (including youth) from becoming homeless and assists those households in stabilizing their housing situations. For information on the program, click [here](#). The guidelines are available [here](#) and the application [here](#). The application deadline is **October 2, 2017** at 5 pm MDT. Send completed applications and any questions to [Zac Schaffner](#).

## Courthouse Facility Grant Applications Due October 13

The [application](#) for Underfunded Courthouse Facility Grants is posted and the list of eligible counties for these grants is attached to *eCounty Lines*. Grants can be used for master planning services, matching or leveraging additional grant funds, or to address emergency needs due to the imminent closure of a courthouse.

Applications are due **October 13, 2017** and grants will be awarded in December. The [application](#) process for Courthouse Security Grants opened earlier this month and applications are due **October 28, 2017**. These grants are available to all counties and can be used to provide security staffing and equipment. For questions, contact Marty Galvin, Office of the State Court Administrator, at 720.625.5853 or [marty.galvin@judicial.state.co.us](mailto:marty.galvin@judicial.state.co.us).

## Marijuana Impact, Enforcement Grant Applications Close October 20

The Department of Local Affairs (DOLA) has funds available through the Marijuana Impact Grant Program and the Gray & Black Market Marijuana Enforcement Grant Program. Information on the programs is attached to *eCounty Lines*. The application is electronic only and the deadline for submission is **October 20, 2017**. If you have questions, contact Tamra Norton, financial assistance manager at DOLA, at 303.864.7734 or [tamra.norton@state.co.us](mailto:tamra.norton@state.co.us).

## CDPHE Invites County Feedback on Rulemaking Processes

The Colorado Department of Public Health and Environment (CDPHE) invites elected officials and representatives of local governments to continue providing meaningful and timely input into the development of CDPHE rules. CDPHE has a long history of reaching out to local government during the stakeholder and rulemaking processes and would like to refresh its contact lists in order to continue the practice. CDPHE seeks input on the Board of Health, the Water Quality Control Commission, the Solid and Hazardous Waste Commission, the Air Quality Control Commission, and the Water and Wastewater Facility Operators Certification Board. Anyone interested in being notified about upcoming rulemaking efforts by CDPHE and these boards and commissions should click [here](#) and submit the form by **October 31, 2017**. For questions, email [cdphe\\_rulemaking@state.co.us](mailto:cdphe_rulemaking@state.co.us).

## CCI MEETINGS:

### Steering Committees Meet Friday on Priorities, Policy Statement

CCI's legislative agenda for 2018 will be shaped by the members at two important upcoming meetings. First, this **Friday (September 29, 2017)**, eight of CCI's nine steering committees will meet back-to-back from 9 am to 3 pm to go over a wide range of issues and the first draft of the CCI 2018 Policy Statement. The order of the meetings is: Agriculture, Wildlife & Rural Affairs; General Government; Health & Human Services; Justice & Public Safety; Land Use & Natural Resources; Public Lands; Taxation & Finance; and Transportation & Telecommunications. Then, on **Friday, October 13, 2017**, the CCI Legislative Committee/Business Meeting will be held for members to make the final decisions on legislative priorities for the 2018 session and the Policy Statement. Both meetings will be held at CCI headquarters, 800 Grant Street, Denver. Phone-in participants are welcome and the NEW access number and PIN for Friday's meeting are 1.916.235.1420 and 465624#.

### ACCA to Honor Administrator of the Year at the Winter Conference

The Association of Colorado County Administrators (ACCA) is accepting nominations for its 2017 Administrator of the Year Award and invites county commissioners to submit worthy candidates. The nomination form is attached to *eCounty Lines*. The honor will be presented during the CCI Foundation Winter Conference set for **November 27-29, 2017** at the Hotel Elegante in Colorado Springs, El Paso County. CCI will present its annual awards at the conference as will the Colorado Association of Road & Bridge Supervisors and Engineers (CARSE) and the Colorado Human Services Directors Association (CHSDA). Early Bird registration discounts to the conference are available through **November 1, 2017**. That same date is the cutoff for room accommodations at the hotel at the special conference rate of \$94 per night, single or double occupancy. For delegate information (including hotel accommodations), updated tentative schedule, and the registration form, visit the home page at [www.ccionline.org](http://www.ccionline.org).

### Wagner Equipment Leads Growing List of Winter Conference Sponsors

Wagner Equipment – sponsor of the Monday evening (November 27) President's Reception at the CCI Foundation Winter Conference – heads a growing list of conference sponsors. Recent additions to the sponsor lineup are Nationwide Retirement Solutions (NRS), Anthem BlueCross BlueShield, and the Colorado Employer Benefit Trust (CEBT). Wagner is the Caterpillar dealer in Colorado, selling and renting quality Cat machines used in governmental applications. Previously committed Winter Conference sponsors are CTSI, host of the Tuesday morning breakfast, Anadarko, CCOERA, Colorado Barricade, Colorado Oil & Gas Association, CPS HR Consulting, F&D International, 4 Rivers Equipment, Motorola Solutions, Northwoods, RMMI, Snap-Tite, the Statewide Internet Portal Authority (SIPA), and the Special District Association of Colorado.

*(continued on next page)*

If you do business with county governments, conference sponsorships are a great way to cement existing relationships and establish new ones with over 400 key decision-makers in the multi-billion-dollar county government market for products and services. The conference audience includes county commissioners, administrators, road & bridge supervisors, and human services directors. There are four levels of sponsorships plus table-top displays and program advertising.

To discuss sponsorship opportunities, call Paul Thompson at 303.861.4076, Ext. 241 or email him at [pthompson@ccionline.org](mailto:pthompson@ccionline.org).

## INVOLVEMENT/EDUCATION/NETWORKING:

### Thursday: County/State Sales Tax Work Group to Meet at CCI

CCI's quarterly meeting with the Colorado Department of Revenue's Sales Tax Division is just around the corner! Please join us at CCI on **Thursday, September 28, 2017** from 2:30 pm to 4 pm to discuss collection, enforcement and administrative issues with department personnel. A draft meeting agenda is attached to *eCounty Lines*. One topic that will be discussed is the collection of sales and lodging taxes on short-term rentals. County assessors have been invited to join the meeting because of the potential synergies between collecting sales/lodging taxes on short-term rentals and the work of county assessors who value the business personal property in these rentals.

If you wish to join the conversation by phone, dial 1.857.216.6700 and when prompted for your passcode, dial 171009.

### October 5-6/November 2-3: Grant Writing Workshops

Grant Writing USA and the Denver Regional Council of Governments are hosting two grant writing workshops on **October 5-6, 2017** and **November 2-3, 2017**. The October workshop teaches participants how to find grants and write winning grant proposals. Tuition is \$455 and includes all materials. The November workshop focuses on grant administration and compliance requirements. Tuition is \$595 and includes all materials. Attend both classes and receive \$100 off your combined tuition. Checks, cards, and purchase orders are welcome. Multi-enrollment discounts are also available. To register, visit <http://GrantWritingUSA.com>.

### October 26: Webinar Helps Counties Reduce Risks of Climate Change



DOLA and CCI are co-sponsors of a webinar entitled "Climate Planning in Colorado" set for **October 26, 2017** from Noon to 1 pm. Details and a link to the session will be provided soon. The webinar will focus on how counties and communities can reduce their risk and vulnerability to the impacts of climate change through effective climate planning. The session will highlight tips and strategies for developing an integrated local climate plan, including how to engage with planners and elected officials, assessing vulnerability and risk, key data and resources to use, and establishing baseline data and metrics. Presenters include Logan Sand, Recovery and Resilience Planner (DOLA); Taryn Finessey (CWCB), Senior Climate Change Specialist; Katy Bigner, Environmental Planner; and Lindsay Ex, Climate Program Manager, of Fort Collins.

For more information, contact Logan Sand at 303.864.7705 or [logan.sand@state.co.us](mailto:logan.sand@state.co.us).



## APPOINTMENT OPPORTUNITY:

### Serve Colorado Has Another Opening for a County Commissioner

Serve Colorado – the Governor's Commission on Community Service – is seeking another county commissioner to serve alongside Teller County Commissioner Marc Dettenrieder. Housed in the Office of Lt. Governor Donna Lynne, the program is closely aligned with efforts to increase access to education and improve student outcomes. The commission guides the work in three distinct programs: AmeriCorps Colorado, the state agency of the national domestic service program; Colorado Reads, the state's early literacy initiative; and Days of Service to promote volunteerism. The commission meets every other month for three hours. If you are interested in applying, please contact Antonio A. Mendez at 917.842.0917 or [antonio.mendez@state.co.us](mailto:antonio.mendez@state.co.us). The deadline for application is **Thursday (September 28, 2017)**.

## COUNTY NEWS:

### Saturday Is Deadline to Mail Overseas, Military Ballots to Voters

Colorado Secretary of State Wayne Williams reminds counties that **Saturday (September 30, 2017)** is the deadline to mail overseas and military ballots for the **November 7** election, but every community in six separate counties have canceled their elections and those six county clerks aren't going to send any ballots at all. Election officials in Colorado's other 58 counties must meet Saturday's deadline and then begin mailing the remaining ballots to registered voters starting **Monday, October 16**. Cheyenne, Dolores, Grand, Hinsdale, Mineral and Washington counties have no contested school board races or city council elections or any local financial measures, the issues that typically populate the ballot in an "odd year." And there is no statewide issue on the ballot for the first time since 2009. "Coloradans relish the opportunity to vote when there are choices to make," said Williams. "But I learned firsthand as a county clerk that Coloradans don't want to pay for mailing ballots in races where there is no one running." The ballot for the 2018 general election will include the statewide constitutional offices – governor, lieutenant governor, attorney general, secretary of state and treasurer – all seven congressional seats, legislative races, county officers such as clerk, judicial retention questions, and a variety of state and local ballot measures, which are not limited to tax topics.

### Sam Albrecht Brings Solid Experience as New Elbert County Manager



The Elbert County Board of County Commissioners has named Sam Albrecht as its new county manager, replacing Ed Ehmann, who resigned earlier this year. Albrecht (*pictured above*) brings 25 years of leadership and management experience to his assignment in this central Colorado county of 26,000 residents. A former US Air Force captain, Albrecht holds a B.S. degree in aerospace engineering and an MBA. Previously, he was the chief executive for the Wyoming Energy Council and the National Bison Association. Most recently, he was the principal officer of Albrecht Consulting Solutions. "We expect great things from Sam," said Elbert County Commissioner Danny Willcox.

## Prowers County Hosts Tour of Hotline County Connections Center



Last week, Prowers County Commissioners Wendy Buxton Andrade and Ron Cook hosted a tour for CCI's Gini Pingnot of the Hotline County Connections Center (a.k.a. "HCCC" or "H triple C"). Jack Hilbert, former Douglas County Commissioner and Hotline Manager, explained the work of the HCCC since its inception in January 2015. To date, the HCCC handles calls for thirty six counties. This means that for counties like Moffat, Pitkin, Summit and 33 other counties, call takers in Prowers County are fielding reports from their communities, entering the responses of the caller to a set of prescribed questions, and sending those reports (within two hours or less) to the county department of human services where the call originated. In the process, calls are recorded so they can be retrieved at a later date and information from the caller is logged in TRAILS. On an average day, the HCCC responds to 140 calls. The HCCC employs 16 workers and is equipped with multiple "back up plans" should some aspect of the center stop working. In addition to providing support for individual county departments of human services, the HCCC has been a tremendous economic boom for Prowers County. Thank you Prowers County for hosting the tour!

### NACo NEWS:

## Counties Futures Lab Releases 'How to Gain Citizen Buy-In' Report



The new National Association of Counties (NACo) Futures Land report "How to Gain Citizen Buy-In" examines how counties can better engage their citizens on bond proposals, budgets, and other key initiatives through messaging, social media and other outreach strategies. The report provides county officials with three key takeaways from specific county examples: 1) transparency is the key each step of the way, 2) partner with stakeholders to reach out to the community, 3) meet your residents where they are. For the report and more ideas on county management and operational issues, visit [www.naco.org/lab](http://www.naco.org/lab).

### eCounty Lines Editor:

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# STATE OF COLORADO

## OFFICE OF THE GOVERNOR

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John W. Hickenlooper  
Governor

## D 2017-023

### EXECUTIVE ORDER

#### PROCLAMATION

#### **Call for the First Extraordinary Session of the Seventy-First General Assembly**

Pursuant to the authority vested in the Governor of the State of Colorado, and in particular, pursuant to powers vested in the Governor pursuant to article IV, section 9 of the Colorado Constitution, and as recognized in article V, section 7, I, John W. Hickenlooper, Governor of the State of Colorado, hereby find that the following extraordinary occasion exists to convene the Seventy-First General Assembly to meet in special session.

#### I. Background

In the 2017 legislative session, the General Assembly enacted Senate Bill 17-267 (“Concerning the Sustainability of Rural Colorado”). One of the bill’s provisions consolidated two distinct taxes on retail marijuana sales into a single tax. In accomplishing this efficiency, however, Senate Bill 17-267 inadvertently exempted certain special districts and other limited purpose governmental entities from levying sales tax on retail marijuana sales. As a result of this inadvertent exemption, greater complexity and a lack of clarity now exist in the State’s sales tax code, and certain special districts’ and other limited purpose governmental entities’ ability to provide services to their constituents is weakened.

We have had extensive conversations with Senate Bill 17-267 sponsors, interested stakeholders, and General Assembly leadership to identify how to minimize harms to impacted special districts, other limited purpose governmental entities, and their constituents; and achieve greater clarity and efficiency in the State’s tax code. A special session is the most expedient way to advance these interests.



This proclamation does not prescribe the specific form that legislation introduced in the special session shall take; rather, it defines the appropriate subject matter for legislative consideration. The following section describes the purpose and need for the special session.

## II. Purpose and Need

Senate Bill 17-267, enacted during the 2017 regular session of the Seventy-First General Assembly, was robust and historic legislation that will contribute greatly to the strength of Colorado's rural communities. Legislation of such complexity and magnitude often requires adjustments in subsequent legislative sessions to ensure the General Assembly's intent is honored and to address unforeseen and unintended consequences.

One component of Senate Bill 17-267 exempted retail marijuana sales from the State's 2.9 percent general sales tax, but increased the rate of the special retail marijuana sales tax from 10 percent to 15 percent. In consolidating these two sales taxes, however, Senate Bill 17-267 inadvertently eliminated certain special districts' and other limited purpose governmental entities' ability to levy sales tax on retail marijuana sales. Consequently, those entities have experienced, and will continue to experience, reductions in revenue that jeopardize their ability to provide services to their constituents. These revenue reductions are not the result of market or economic forces, but are instead the result of the aforementioned exclusion inadvertently included in Senate Bill 17-267. As such, a correction is needed to ensure services are not unintentionally diminished.

We communicated with the sponsors of Senate Bill 17-267 and House and Senate leadership. All affirm that this result was an unintentional error in need of correction. Therefore, the General Assembly should consider taking legislative action to enact a law clarifying that certain special districts and other limited purpose governmental entities are authorized to levy a sales tax on retail marijuana sales.

## III. Proclamation

I, John W. Hickenlooper, Governor of the State of Colorado, with this proclamation find extraordinary occasions exist to convene the Seventy-First General Assembly of this State and summon the members of the Seventy-First General Assembly to meet in special session at 10:00 A.M. on October 2, 2017, at the State Capitol, in the City and County of Denver, and designate the following specific subject for consideration and appropriate legislative action:


- A. Concerning the clarification of statutory provisions, enacted in Senate Bill 17-267, to codify that retail marijuana sales are subject to sales taxes levied by certain special districts and other limited purpose governmental entities.



GIVEN under my hand and the  
Executive Seal of the State of  
Colorado this fourteenth day of  
September, 2017.

A handwritten signature in blue ink, reading "John W. Hickenlooper". The signature is fluid and cursive, with a large initial "J" and a long, sweeping tail.

John W. Hickenlooper  
Governor

COLORADO JUDICIAL DEPARTMENT UNDERFUNDED COURTHOUSE FACILITY COMMISSION	APPLICATIONS DUE:	
FISCAL YEAR 2018 GRANT APPLICATION	OCTOBER 13, 2017	

<b>UNDERFUNDED COURTHOUSE FACILITY FUND FISCAL YEAR 2018 GRANT CYCLE ELIGIBLE COUNTIES</b>	
Adams	Las Animas*
Alamosa	Lincoln*
Archuleta*	Logan
Baca*	Mesa
Bent*	Mineral
Chaffee	Moffat
Cheyenne	Montezuma
Conejos*	Montrose
Costilla*	Otero
Crowley*	Ouray
Custer*	Phillips*
Delta	Prowers*
Dolores*	Pueblo
Fremont	Rio Blanco
Gilpin	Rio Grande*
Hinsdale	Saguache*
Huerfano*	San Juan*
Jackson	Sedgwick*
Kiowa*	Washington
Kit Carson*	Yuma*
Lake	
*Indicates high priority county	



## GRAY & BLACK MARKET MARIJUANA ENFORCEMENT GRANT PROGRAM NOTICE OF FUNDING AVAILABILITY/APPLICATION GUIDELINES

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### Program Purpose

To provide financial assistance through reimbursements to local law enforcement and district attorneys for actual expenses related to investigation and prosecution of unlicensed marijuana cultivation or distribution operations.

The grant program has four (4) funding priorities:

- 1.) Rural areas;
- 2.) Large scale operations;
- 3.) Organized crime operations; or
- 4.) Operations that divert marijuana outside of Colorado.

### Total Funding Available

\$6 million annually (*including program operations*)

### Application Timeline

- August 18, 2017: Notice of Funding Availability (NOFA) distributed and application posted through on-line portal
- October 20, 2017: Applications due
- December 29, 2017: Awards letters sent

### Contact

Gray & Black Market Marijuana Enforcement Grant Program:  
<https://www.colorado.gov/dola/marijuana-grant-programs>

Tamra Norton  
Financial Assistance Manager  
(303)-864-7734  
tamra.norton@state.co.us

### Grant Application Summary

The 2017 grant application process is available electronically. All applications must be submitted using the online system to be considered for an award. Please allow yourself plenty of time to become familiar with the new system. Local governments will need to create an account, log into the system, and complete each section of the application for electronic submittal. You will be able to save and close a completed page of your online application and return to your application to complete at a later time.

## **Online application details to help complete the online application:**

- Applications should include expenses for investigations and prosecutions covering **January 1, 2016 - June 30, 2017 only.**
- Do not provide confidential information in the application or supporting documents. Enough detail should be made available to confirm expenses, but confidential information should be omitted or redacted as appropriate.
- **Funding priorities:** To provide financial assistance through reimbursements to local law enforcement and district attorneys for actual expenses related to investigation and prosecution of unlicensed marijuana cultivation or distribution operations as it relates to:
  1. Rural areas
  2. Large scale operations
  3. Organized crime operations or
  4. Operations that divert marijuana outside of Colorado.
- Rural areas are defined in C.R.S. 24-32-119(5) as:
  - a) a county with a population of less than 200,000 people, according to the most recently available population statistics of the United States Bureau of the Census; or
  - b) a municipality with a population of less than 30,000 people according to the most recently available population statistics of the United States Bureau of the Census, that is located 10 miles or more from a municipality with a population of more than 50,000 people.
- **DOLA will confirm applicants that meet the “rural area” definition at the time of submittal.**
- Applications should include expenses for investigations and prosecutions related to marijuana activities only, as defined in C.R.S. 24-32-119. Marijuana related activities are the only expenses eligible for reimbursement.
- To ensure you develop a competitive application please read:
  - C.R.S. 24-32-119 or HB 17-1221; and
  - Application Rating Criteria

### **A. Applicant/Contact Information**

1. Applicant name (All applicants must be county or municipal local governments for law enforcement and district attorney activities).
2. Chief Elected Official.
3. Designated contact person for the application

### **B. Investigation and Prosecution Description/Financial Detail**

1. Amount of funds being requested for reimbursement.
2. Program priority as defined in C.R.S. 24-32-119(1)(c).
3. Description of investigation and prosecution activities.
4. Investigation and prosecution expenses.
5. Demonstration of financial need.
6. Severity or urgency.
7. Local effort.

### **C. Board Approval/Tabor**

1. Official board action: Every application must provide the date the city/town/county board, council or trustees authorized the submittal of the grant application.
2. TABOR: The funds for the Gray & Black Market Enforcement Grant program are state funds and may be subject to TABOR. Local jurisdictions are responsible for their own TABOR compliance. Please consult with legal counsel regarding TABOR limits for the local government applicant(s) before submitting an application.





Gray & Black Market Marijuana Enforcement Grant Program  
 Application Rating Criteria

Program Priorities	<p>The requesting agency incurred costs for one or more of the following program priorities that addressed unlicensed marijuana cultivation or distribution operations conducted in violation of state law. Per statute, funds will be directed to applicants meeting priority #1 first. Remaining funds will be directed to applicants meeting priority #2, then priority #3, and then priority #4.</p> <p><b><u>Aligns with Application Question B.2:</u></b></p> <p><input type="checkbox"/> 1. Law Enforcement agencies and District Attorneys in rural areas (applicant must be a rural area* as define by C.R.S. 24-32-119);</p> <p><input type="checkbox"/> 2. Law Enforcement agencies and District Attorneys investigated and prosecuted large-scale operations (exceeding 30 plants);</p> <p><input type="checkbox"/> 3. Law Enforcement agencies and District Attorneys investigated and prosecuted organized crime; or</p> <p><input type="checkbox"/> 4. Law Enforcement agencies and District Attorneys investigated and prosecuted operations that diverted marijuana outside of Colorado.</p> <p><i>* Rural areas are defined in C.R.S. 24-32-119 as:</i>  <i>(a) a county with a population of less than 200,000 people, according to the most recently available population statistics of the United States Bureau of the Census; or</i>  <i>(b) a municipality with a population of less than 30,000 people according to the most recently available population statistics of the United States Bureau of the Census, that is located 10 miles or more from a municipality with a population of more than 50,000 people.</i></p> <p><b>DOLA will confirm applicants meet the "rural area" definition at the time of submittal.</b></p>
<p><b>Points per Criteria</b> <span style="float: right;"><b>Criteria Description</b></span>  <span style="float: right;"><b>(For Rating Consideration)</b></span></p>	
<p>Supporting Documentation          (0-20)</p>	<p><b><u>Aligns with Application Question B.4</u></b></p> <ul style="list-style-type: none"> <li>• Application shows clear evidence of expenses incurred during investigation and prosecution of unlicensed marijuana cultivation or distribution operations conducted in violation of state law.</li> <li>• Documentation of actual expenses includes all appropriate salaries, overtime, equipment purchased, receipts, database or other independently verifiable systems used to track expenses in the investigation and prosecution.</li> </ul>
<p>Demonstration of Financial Need          (0-15)</p>	<p><b><u>Aligns with Application Question B.5</u></b></p> <ul style="list-style-type: none"> <li>• A specific financial hardship was created as a result of the investigation or prosecution.</li> <li>• The consequences of no funding have been identified and are significant.</li> <li>• If partial or no funding is provided, plans are in place to cover costs.</li> </ul>
<p>Severity or Urgency          (0-10)</p>	<p><b><u>Aligns with Application Question B.6</u></b></p> <ul style="list-style-type: none"> <li>• The number of cases and/or the average cost per case related to unlicensed marijuana cultivation or distribution, in comparison to all case totals, identifies a clear severity or urgency to the local law enforcement agency and district attorney.</li> </ul>
<p>Local Effort          (0-5)</p>	<p><b><u>Aligns with Application Question B.7</u></b></p> <ul style="list-style-type: none"> <li>• In an effort to reduce costs, the applicant explored collaboration, cost or equipment sharing arrangements with other organizations during the investigation and prosecution.</li> <li>• Moving forward, the applicant has attempted to reduce costs where appropriate, to make the investigation and prosecution affordable and sustainable.</li> </ul>
<p><b>Maximum 50 Points</b></p>	



## **MARIJUANA IMPACT GRANT PROGRAM NOTICE OF FUNDING AVAILABILITY/APPLICATION GUIDELINES**

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### **Program Purpose**

To award grants to eligible local governments who do not allow the sale of retail marijuana within their jurisdiction, but who are experiencing the impacts of retail marijuana from surrounding communities or any other illegal activity related to marijuana. The grant program has two key components:

1. To identify documented impacts to eligible local governments and determine grant dollars needed to reimburse for those impacts; and
2. To prioritize grant awards to applicants who intend to use the grant funds for one or more of the following purposes:
  - To pay for additional law enforcement activities related to retail marijuana, including costs associated with increased arrests, increased traffic violations, and prevention of out-of-state diversions and trafficking of marijuana;
  - To fund youth services, especially those that prevent the use of;
  - To mitigate other impacts that the cultivation, testing, sale, consumption, or regulation of retail marijuana or any other illegal activity related to marijuana has on services provided by an eligible local government.

### **Total Funding Available**

\$1,000,000 annually

### **Application Timeline**

- August 18, 2017: Notice of Funding Availability (NOFA) distributed and application posted through on-line portal
- October 20, 2017: Applications due
- December 29, 2017: Awards letters sent

### **Contacts**

Marijuana Impact Grant Program:  
<https://www.colorado.gov/dola/marijuana-grant-programs>

Crystal Andrews  
Marijuana Impact Grant Program Administrator  
(303)-864-7732  
[crystal.andrews@state.co.us](mailto:crystal.andrews@state.co.us)

Tamra Norton  
Financial Assistance Manager  
(303)-864-7734  
[tamra.norton@state.co.us](mailto:tamra.norton@state.co.us)

### **Grant Application Summary**

The August 2017 grant application process is available electronically. All applications must be submitted using the online system to be considered for an award. Please allow yourself plenty of time to become familiar with the system. Eligible local governments will need to create an account, log into the system, and complete each section of the application for electronic submittal. You will be able to save and close a completed page of your online application and return to your application to complete at a later time.

## Online application details to help complete the online application

- This grant application is available to eligible Colorado counties and municipalities only as defined in C.R.S. 24-32-117(1)(c).
- **Grants will be made to eligible local governments for documented marijuana impacts:** Documented expenses, costs, and other impacts incurred as a result of legal activity related to the sale, transfer, cultivation, or processing of retail marijuana or any illegal activity related to marijuana. Activities may include but are not limited to:
  - Increased arrests and traffic violations
  - Illegal grow investigations
  - Traffic interdictions
  - Staff time
- **Funding priorities:** In awarding grants, the division shall give priority to an eligible local government that intends to use the money for one or more of the following purposes:
  - To pay for additional law enforcement activities related to retail marijuana, including costs associated with increased arrests, increased traffic violations, and prevention of out-of-state diversions and trafficking of marijuana;
  - To fund youth services, especially those that prevent the use of marijuana; and
  - To mitigate other impacts that the cultivation, testing, sale, consumption, or regulation of retail marijuana has on services provided by an eligible local government.
- Applications must include data supporting the impacts covering **January 1, 2016 - June 30, 2017 only**. Examples of documentation may include:
  - List of all marijuana related: calls, cases, traffic stops, youth services, jail days, etc.
  - Cost per all marijuana related: calls, cases, traffic stops, youth services, jail days, etc.
  - Actual costs must show applicant's full operations and how that number was calculated in relationship to the cost for marijuana related activity.
  - Method used to determine: calls, cases, traffic stops, youth services, jail days, etc. are marijuana related and copies of any forms utilized to identify marijuana relationship.
- To ensure you develop a competitive application please read:
  - C.R.S. 24-32-117; and
  - Application Rating Criteria

### **A. APPLICANT/CONTACT INFORMATION**

1. Applicant name (All applicants must be "eligible local governments" as defined on the program website and in C.R.S. 24-32-117(1)(c)).
2. Chief Elected Official.
3. Designated contact person for the application.

### **B. DOCUMENTED IMPACTS/FINANCIAL DETAIL**

1. Local priority, if more than 1 application is being submitted.
2. Amount of grant funds being requested for documented impacts.
3. Detailed description of the documented impacts between January 1, 2016 and July 30, 2017.
4. Detailed Marijuana Impact Budget Request.
5. Demonstration of financial need.
6. Severity or urgency.
7. Local effort.

### **C. PROGRAM PURPOSE**

1. Provide a detailed description of how local government intends to use the money for one or more of the program purposes.
2. Outline how the intended purpose will be determined successful.

### **D. BOARD APPROVAL/TABOR**

1. Official board action: Every application must provide the date the city/town/county board, council or trustees authorized the submittal of the grant application.
2. TABOR: The funds for the Marijuana Impact Grant program are state funds and may be subject to TABOR. Please consult with legal counsel regarding TABOR limits for the local government applicant(s) **before** submitting an application.



Marijuana Impact Grant Program  
 Application Rating Criteria

Points per Criteria	Criteria Description (For Rating Consideration)
Relationship to Retail Marijuana and Other Illegal Marijuana Impacts (0-15)	<p><b><u>Aligns with Application Question B.3</u></b></p> <ul style="list-style-type: none"> <li>• Application clearly describes the relationship between the request and retail marijuana and other illegal marijuana activity.</li> <li>• Documentation of costs and expense of the impact is independently verifiable. Data and calculations used clearly shows costs and expenses due to marijuana impacts.</li> </ul>
Demonstration of Financial Need (0-10)	<p><b><u>Aligns with Application Question B.5</u></b></p> <ul style="list-style-type: none"> <li>• A specific financial hardship was created due to this documented marijuana impact.</li> <li>• The consequences of no funding have been identified and are significant.</li> <li>• If partial or no funding is provided, plans are in place to cover costs.</li> </ul>
Severity or Urgency (0-10)	<p><b><u>Aligns with Application Question B.6</u></b></p> <ul style="list-style-type: none"> <li>• The caseload related to marijuana activity has increased significantly from the previous calendar year.</li> <li>• The request is directly related to an urgent health or safety concern.</li> <li>• The request will mitigate adverse direct impacts associated with marijuana.</li> </ul>
Local Effort (0-5)	<p><b><u>Aligns with Application Question B.7</u></b></p> <ul style="list-style-type: none"> <li>• In an effort to reduce costs, the applicant explored collaboration, cost or equipment sharing arrangements with other organizations.</li> <li>• Moving forward, the applicant has attempted to reduce costs where appropriate through community/local efforts.</li> </ul>
Program Purpose (0-10)	<p><b><u>Aligns with Application Question C. 1 &amp; 2.</u></b></p> <ul style="list-style-type: none"> <li>• The local government intends to use the funds for one or more of the program purposes.</li> <li>• The intended purpose has a measurable outcome to be determined successful.</li> </ul>
<b>Maximum 50 Points</b>	



**2017**  
**COUNTY ADMINISTRATOR**  
**OF THE YEAR AWARD**

**OFFICIAL NOMINATION PACKET**

**ACCA is a Colorado nonprofit corporation, a professional association  
of managers and administrators serving Colorado counties.**



## **Eligibility**

All nominees must be current members of the Association of Colorado County Administrators. The immediate past president, president, and previous recipients are not eligible to be nominated. If you have any questions about the eligibility of your nominee, please contact ACCA President Linda Hoffmann at (970) 498-7004 or [lhoffmann@larimer.org](mailto:lhoffmann@larimer.org)

## **Deadline**

Applications must be received by 5:00 p.m. MDT, Friday, October 27, 2017.

## **Submission**

Applications may only be submitted via email. Return the completed Nomination Cover Sheet and the Nomination Form (three-page maximum) as a .pdf, via email to [lhoffmann@larimer.org](mailto:lhoffmann@larimer.org)

## **Recognition**

The recipient of the 2017 ACCA Annual County Administrator of the Year Award will be honored at the CCI Awards Ceremony to be held as part of the 2017 CCI Winter Conference.

**2017 ACCA  
Annual Administrator of the Year  
Nomination Cover Sheet**

*Please complete and return this form with your nomination.*

1. Nominee Information

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Jurisdiction: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

2. Nominating Individual or Agency

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Jurisdiction: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature of Nominator

\_\_\_\_\_

Date:

\_\_\_\_\_

Statement of Support: The \_\_\_\_\_ County Board of Commissioners supports this nomination.

\_\_\_\_\_  
Chair, Board of County Commissioners

***Please return this cover sheet and completed nomination form by 5:00 p.m. MDT October 27, 2017.***

If you have any questions, please contact ACCA President Linda Hoffmann at (970) 498-7004 or [lhoffmann@larimer.org](mailto:lhoffmann@larimer.org)



4. Describe how the administrator exhibits the following critical skills:
  - Open and effective communication with county employees, elected officials and the community
  - High degree of integrity and ethical behavior
  - Strategic collaboration and problem solving both internally to the organization and externally in the community
  - Worked to improve professional public management skills and credibly applied the skills to administer county services

5. List additional positive attributes of the administrator/manager and describe how the administrator/manager applies these attributes for the good of the county organization and community.





**Sales Tax Administration: State/County Discussion**

**AGENDA**

**September 28, 2017**

**2:30-4:00 pm**

Colorado Counties Inc.  
800 Grant Street  
Suite 500  
Denver, CO 80218

- 1.) **Introductions**
- 2.) **Update on Status of Submitted Issues/Concerns** (see handout)
- 3.) **How CDOR handles Property Management Companies**
- 4.) **How can we provide more information to guides and outfitters that provide meals and/or lodging for hunters?**
- 5.) **Update on Sales Tax Interim Committee**
- 6.) **Other Business**

Conference call information: Dial 1.857.216.6700, passcode 171009

**Next Meeting:** Monday, November 27<sup>th</sup> from 2:30-4:00pm at the Hotel Elegante in Colorado Springs