



COLORADO EMPLOYEE RESIDENCE REPORT COMMITTEE

Duties - The Committee shall:

1. Report total mineral lease and severance tax employee counts to the Department of Local Affairs;
2. Prepare a list of qualifying employee classifications;
3. Review and make determinations regarding specific job titles and whether they fall within a qualifying employee classification;
4. Review and make determinations regarding the physical residence of individual employees;
5. Review and make determinations concerning an employee's full-time status and whether particular contract workers should be treated as employees;
6. Review and make determinations concerning qualifying job titles, employee residence, and full-time or contractor status upon written request/appeal and automatically with respect to amendments to an Employee Residence Report submitted to the Department of Revenue;
7. Make recommendations for amendments to the Employee Residence Report forms to collect additional or more useful information; and
8. Establish its own rules of procedure and take action on such other related matters as may come before the committee.

Membership - The Committee shall consist of 9 members:

- 3 county members - At least one member from each side of the Continental Divide, appointed by Colorado Counties, Inc.
 - 3 municipal members- At least one member from each side of the Continental Divide, appointed by the Colorado Municipal League
 - 1 member representing the oil and gas/Petroleum industry
 - 1 member representing the mining industry
 - 1 member representing the Department of Local Affairs - The executive director or the executive director's designee, who shall serve as chairman and who shall call and conduct meetings of the committee.
- o Members other than the Executive Director of the Department of Local Affairs shall serve for 3-year terms. The terms for initial appointments to city and county positions may be staggered to provide committee continuity.

Meetings/Deadlines

- o To be considered by the committee, appeals and report amendments must be submitted to the Department of Local Affairs no later than 5:00 p.m. on June 4 of each year in such form as prescribed by the committee.
- o The committee will have an annual meeting during July/August of each year and shall meet at such other times as the committee or the Executive Director of the Department of Local Affairs determines.





Municipal Representatives		County Representatives	
Victoria A. Runkle, Assistant City Manager City of Greeley 1000 10 th Street Greeley, CO 80631 (970) 350-9730 victoria.runkle@greeleygov.com	Served since: 2013 Term limit: ~ 3 years - May 1, 2017 through April 30, 2020	The Honorable Barbara Kirkmeyer Weld County BOCC P.O. Box 758 Greeley, CO 80632-0758 (970) 336-7204 bkirkmeyer@co.weld.co.us	Served since: 2017 Term limit: ~ 3 years - May 1, 2017 through April 30, 2020
Peter Brixius, Town Manager Town of Rangely 209 East Main Street Rangely, CO 81648 (970) 675-8477 pbrixius@rangelyco.gov	Served since: 2018 Term limit: ~ 3 years - May 1, 2018 through April 30, 2021	The Honorable Mack Loudon Las Animas County 200 E. 1st Street, Room 110 Trinidad, CO 81082 719.845.2592 mack.louden@lasanimascounty.org	Served since: 2017 Term limit: ~ 3 years - May 1, 2018 through April 30, 2021
Jean B. Starr, Assistant Finance Director City of Brighton 500 S. 4th Avenue Brighton, CO 80601 (303) 655-2128 jstarr@brightonco.gov	Served since: 2016 Term limit: ~ 3 years - May 1, 2016 through April 30, 2019	The Honorable John Martin Garfield BOCC 108 8 th St., Suite 213 Glenwood Springs, CO 81601 (970) 945-5004 jmartin@garfield-county.com -Alternate- Kirby Wynn, Oil and Gas Liaison (970) 625-5905 kwynn@garfield-county.com	Served since: 2013 Term limit: ~ 3 years - May 1, 2016 through April 30, 2019
Mining Representatives		Oil & Gas Industry Representative	
Stan Dempsey, President Colorado Mining Association 216 16th Street, Suite 1250 Denver, CO 80202 (303) 575-9199 sdempsey@coloradomining.org	-Alternate- Dianna Orf, Lobbyist Colorado Mining Assoc. (303) 863-7032 dianna@orfco.net	Tracee Bentley, Executive Director Colorado Petroleum Council bentleyt@api.org (720) 214 7176	
Energy/Mineral Impact Advisory Committee Representatives			
Needs appointment		Needs appointment	
State Representatives & Staff			
Irv Halter, Executive Director Department of Local Affairs 1313 Sherman Street, Rm 500 Denver, CO 80203 irv.halter@state.co.us	Chantal Unfug, Director, Division of Local Government Department of Local Affairs 1313 Sherman Street, Room 521 Denver, CO 80203 chantal.unfug@state.co.us		
Rachel Harlow-Schalk	Scott Olene	Alex Vercio	
Bret Hillberry	Leslie Jones	Andy Rollins	

